

Internet Payment System Overview: Dashboard

PAYMENTS HISTORY

View payments authorized via the IPS
(this includes ACH's and Check Pledges)

REQUEST PERIODS

Access current or historical
Reports and view
remittance details

FEEDBACK

Have comments, concerns or
suggestions pertaining to the IPS?
Send the NBF's an email

QUICK LINKS

For easy navigation
throughout the site no
matter where you are

Employer Profile:

Access and maintain
employer managers,
bank profiles and more

Dashboard:

Return to dashboard
from anywhere on the
site

Make A Payment:

Select finalized reports
to confirm electronic
payment or mailing a
check

Change Employer:

Easily navigate from
one employer to
another if managing
multiple employers

Logout:

Effectively closes your
current active session

GRIFFIN SHEET METAL Profile | Dashboard | Make a Payment | Change Employer | Logout

GRIFFIN SHEET METAL: 999996

• Past Payments

Outstanding Remittance Requests

Description	Date	Status	Total	Paid	Due
Apr 2014	All Dates	Any Status	All Totals	All Paid	All Dues
Mar 2014	4/30/2014	Invoiced	\$0.00	\$0.00	\$0.00
Nov 2010	3/31/2014	Submitted	\$732.06	\$0.00	\$732.06
Sep 2009	11/30/2010	Submitted	\$111.00	\$111.00	\$0.00
Jul 2009	9/30/2009	Submitted	\$0.00	\$0.00	\$0.00
	7/31/2009	Submitted	\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00
			\$0.00	\$0.00	\$0.00

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Internet Payment System Overview: Requests

FILTER CONTRACTS

Allows narrowing to view only specific local contracts, useful for employers reporting under multiple contracts

ADD REPORT CATEGORIES

Select a wage category from available contract groups to add a report to the Remittance Request

FINALIZE ALL

Quickly lock groups of reports all at once

REPORT LINE ITEMS

Report lines are easily expandable or collapsible to view just the right amount of detail

Line Item Descriptions:

Descriptions on the line items help make sense of contract codes

Date/SSN Column:

Reflects the report end date (and start date when rates in the month are split)

CONTRACT GROUP SUMMARY INFORMATION

Report totals for Hours, Wages, National Contributions computed and paid are conveniently displayed on each report header row

Contract Group Totals: Displays a grand total of all column data in the footer row of each contract group

GROUP HEADERS

Displays valuable identifying information pertaining to the contract group

ACTION CONTROLS

Quickly access essential functions and information:

Reports Button:

Generate pdf of your reports before and after payment

Fund Amounts:

Provides details of the National and Local computed obligations

Actions Button:

Conveniently delete unwanted line items, finalize completed reports or unfinalized locked items

Remittance Request: Mar 2014

Filter [All] ☒

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[Add Contract String](#) [Finalize All](#)

Line Item	Date / SSN	Hours (1.0)	Hours (1.5)	Hours (2.0)	Total	Natl. Paid	Natl. Due	Status	Actions
Contract: Springfield Remittance Reports: 218 500 01 2181801 - Building Trades Construction									
Journeymen 218 500 01 2181801 J	3/1/2014	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	No Balance	
45% Apprentices 218 500 01 2181801 A45	3/1/2014	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	No Balance	
Prescriptions 218 500 01 2181801 PA	3/1/2014	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	No Balance	
Contract: L Ur 265 Dupage, IL Building Trades Remittance Reports: 265 000 01 2650401 - Building Trades Construction									
Contractal Foreman 265 000 01 2650401 CF	3/1/2014	\$46.50							
Journeymen 265 000 01 2650401 J	3/1/2014	\$43.25							
Contract Group Totals:									

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Internet Payment System Overview: Make A Payment

LINE ITEM ROWS

Each row represent finalized reports awaiting payment

Line Item Details:

Identifies each row as a report under a specific contract and reflects the report month and year

NATIONAL TOTALS

Totals columns provide summarized totals for each line item row

Total Column:

reflects the current computed total for each line item row

National Paid:

shows any monies previously paid/applied to a report

National Due:

Is the amount that can be selected for payment (current computed amount less any monies previously paid/applied)

PAYMENT SELECTION COLUMNS

Provides convenient access to view and select reports that will be authorized for payment

Pay National Column:

Selects items for National Payments, selected items are totaled in green

Pay Local Column:

Reflects the computed local fund obligations as a reference

Pay Local - One Stop Program:

Items can be selected for direct payment to the local trust funds

(applicable in Local Unions signed on to the NBF's One Stop initiative)

AUTHORIZE PAYMENTS

Pay buttons bring users into a convenient payment function to choose how reports will be paid; via ACH (electronic direct debit) or by Check Pledge (will be mailing a check)

Line Item	Total	National Paid	National Due	Pay National	Pay Local
Mar 2014 - 030 C20 01 0300001 MH (3/1/2014 - 3/31/2014)	\$0.00	\$0.00	\$0.00		
Mar 2014 - 030 C20 01 0300001 J (3/1/2014 - 3/31/2014)	\$0.00	\$0.00	\$0.00		
Mar 2014 - 218 S20 01 2181801 J (3/1/2014 - 3/31/2014)	\$415.20	\$0.00	\$415.20	☒	\$150.00
Mar 2014 - 218 S20 01 2181801 445 (3/1/2014 - 3/31/2014)	\$453.20	\$0.00	\$453.20	☒	\$1,494.00
Mar 2014 - 218 S20 01 2181801 PA (3/1/2014 - 3/31/2014)	\$177.12	\$0.00	\$177.12	☒	\$2,091.40
Apr 2014 - 205 C20 01 2050401 ASD (4/1/2014 - 4/30/2014)	\$44.20	\$0.00	\$44.20	☒	\$1,535.04
Apr 2014 - 205 C20 01 2050401 J (4/1/2014 - 4/30/2014)	\$358.60	\$0.00	\$358.60	☒	\$1,130.66
Apr 2014 - 205 C20 01 2050401 PA (4/1/2014 - 4/30/2014)	\$817.66	\$0.00	\$817.66	☒	\$3,073.66
	\$0.00	\$0.00	\$0.00	☒	\$7,008.00
	\$0.00	\$0.00	\$0.00	☒	\$0.00
	\$0.00	\$0.00	\$0.00	☒	\$11640.58
	\$2,295.25	\$0.00	\$2,295.25		

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Internet Payment System Overview: Employer Profile

COMPANY INFO FROM OUR DATABASE

Basic identifying information is shown; let us know if we have it wrong

CONTROL MANAGERS & USERS

Adding and removing additional managers is simple; an existing user/manager can now enabled/disable access to the IPS for certain individuals within their organization

COMPANY INFORMATION

Employer information is accessible from within the Employer Profile

Edit Company Info:
Some information can be updated or edited by users from within the site

BANK ACCOUNT PROFILES

Convenient access to Add, Modify or Remove bank profile information.

A Bank Profiles is needed to authorize electronic payments on the IPS

GRIFFIN SHEET METAL: 999996

1256 Union Avenue • Suite 10
Anytown, US 99999-9999
(800) 555-1212 (Primary)
Griffin@griffinsheetmetal.com

Primary Contact: John Smith
Web Site: <http://www.griffinsheetmetal.com>
Tax Id: 910000000
Show Full SSNs: No

[Add Manager](#)

Name	Email	Phone	Actions
Smith, John	johnsmith@griffinsheetmetal.com	(703) 739-7000	+

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[Add Account](#)

Account Name	Account Number	Routing Number	Name on Account	Created/Edited Date	Actions
Test Bank	012345678910	010012210	Griffin Sheet Metal TEST	7/18/2014	+ -

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